

**Summer Semester: 1<sup>st</sup> June 2017 – 10<sup>th</sup> September 2017**

## **Open Call For Student Nomination**

Eligible students to apply for an Erasmus+ mobility for studies at VUM should:

- Be registered as students of VUM partner universities located in the Partner Countries (**only Bachelor students can participate**)
- Have passed successfully at least two semesters of their undergraduate studies
- Have very good academic credentials
- Have applied for and obtained approval for participation in an Erasmus+ mobility granted by the home institution
- Have English language proficiency corresponding to at least level B1 according to the Common European Framework of Reference for Languages that allows them to study and communicate freely during their mobility at VUM
- Be highly motivated to participate
- Be familiar with the Erasmus+ Student Charter
- Have good knowledge of VUM.

### **Before the Mobility**

The VUM Erasmus+ Office will assist all prospective Erasmus+ students and their coordinators throughout the whole process of preparing for student mobility as well as during and after the mobility.

For mobility for studies in summer 2017, the **application deadline is 13<sup>th</sup> of February 2017**. The application documents set includes:

- [Application Form](#) duly filled out by the student and approved by the sending institution
- Motivation Letter prepared by the student
- Transcript of Records issued by the sending institution
- Proof of English language proficiency corresponding to at least B1 level.
- Passport copy

### **Selection Results**

Once the initial selection is made at the home institution and all of the above documents are prepared and sent by coordinators to [erasmus@vumk.eu](mailto:erasmus@vumk.eu), students are invited to register online for a skype interview. After the completion of all skype interviews Erasmus+ coordinators at VUM will select the most suitable candidates who will be awarded the Erasmus+ student mobility grant.

The final selection results are normally announced as soon as they are ready.

## Learning Agreement for Studies

In addition, the selected students together with the coordinators are required to prepare a [Learning Agreement for Studies](#) . From [here](#), you can download guidelines on how to fill in the document. We would like to kindly ask you to send us a **draft of your students' Learning Agreements as word files**. When the learning agreements are checked and are correctly filled in the student and the coordinator at the home institution are required to sign and stamp the document. After that, we should receive from you a scanned copy of the document.

Some hints when filling in the learning agreement:

- What needs to be filled in is the section Before the Mobility (Table A; Table B and the signature section) together with the table on the top of the very first page;
- Table A must include courses that are selected from the following [List of courses summer 2017](#)
- Table B includes all corresponding subjects that are included in Table A that will be recognized by the home institution after the student completes the mobility;
- The minimum number of ECTS credits which should correspond equally to both Table A and B is 25;

## Accommodation form

All approved students have to fill in this form prior to their arrival at VUM. This will secure their accommodation when they arrive in Bulgaria. The form can be downloaded from [here](#).

## Visa Letters

Visa letters are prepared by Erasmus+ coordinators at VUM and are send both by post and by email to the sending institution. When students apply for their visas, they will need the hard copies of the letters. In addition, it is important that students apply for visa type D that would allow them to stay in Bulgaria for more than 90 days. This will ensure their successful completion of the planned mobility.

## Student mobility grant

The funding includes travel costs support and individual financial support to cover costs of stay. For more details please read the section **funding** on our official Erasmus+ website: <http://erasmusplus.vum.bg/incoming-partner/>

If you need any further assistance do not hesitate to contact us at [erasmus@vumk.eu](mailto:erasmus@vumk.eu)